

Job Description

SOCIAL WORKER

Definition:

Provides social work services to clients and their families in their own homes, and consultation and education to agency staff.

Level of Responsibility:

Works under the general direction of agency policies and the specific requirements of the client's plan of care. Responsible to the agency administrator or designee. Exercises supervision of assigned personnel including social work assistants. Arranges for access to social work consultation when not available from the Agency.

Examples of Duties and Responsibilities:

1. Assesses psychosocial status of client and social and emotional factors related to the client's illness, need for care, and response to treatment.
2. Provides direct social casework services to clients and families including assisting with goal setting, counseling, and planning for discharge and other concerns and providing interventions.
3. Advises agency personnel, clients, and families of appropriate community resources, their eligibility criteria, and regulations.
4. Facilitates effective referrals of clients, and families to appropriate community resources including follow-up to see that goals of referral were accomplished.
5. Participates in the development and periodic renewal of the client's plan of care.
6. Observes and reports to the physician, the response of the client to treatment and changes in his condition.
7. Maintains verbal and/or written communication with other personnel involved with care of the client.
8. Maintains appropriate and timely client care records including observations, treatments, client response to treatment, and changes in client's condition.
9. Attends and participates in appropriate client care conferences, staff meetings, and agency committee meetings.
10. Provides continuing education and consultation to other staff members including understanding the social and emotional factors related to health problems.
11. Provides supervision to social work assistants including case assignment, development of social work treatment plan, periodic supervisory home visits, chart review, and other supervisory functions.
12. Evaluates effectiveness and outcomes of care.
13. Participates actively in the agency's Performance Improvement Program.
14. Performs other related functions as required.

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Minimum Qualifications:

1. Education:
Master's degree from a school accredited by the Council on Social Work Education.
2. Experience:
 - a) Two years of social work experience in a health care setting.
 - b) Experience in home health preferred.

Knowledge, Skills, and Abilities:

1. Thorough knowledge of social work principles and methods.
2. Knowledge of individuals and group behavior and ways of working effectively with adults, children, and families who have social, economic, emotional, or health problems.
3. Knowledge of community organizations and resources and referral procedures.
4. Knowledge of psychiatric and therapeutic interventions and techniques suit to treatment programs.
5. Ability to exercise independent professional judgment in complex situations.
6. Ability to establish and maintain effective working relationships with clients and families, staff members, outside agencies and institutions, and the general public.
7. Ability to communicate effectively both orally and in writing.

Special Requirements:

1. Current state license to practice as a social worker.
2. Valid, current state driver's license.
3. Access to a reliable automobile.

Exposure/Risk Category: OSHA:

Tasks involve minimal to unlikely risk of occupational exposure to blood, body fluids, or tissues and Tuberculosis.

I have read the job description of Social Worker.

Signed

Date